

**Corporate Backbone**

**A. Behaving with Integrity**

**B. Stakeholder Engagement**

**C. Defining Outcomes**

**D. Determining Interventions**

**E. Leadership Capacity and Capability**

**F. Managing Risk**

**G. Transparency and Accountability**

Corporate Governance comprises the policies and procedures in place and values and behaviours that are needed to help ensure the organisation runs effectively, can be held to account for its actions and delivers the best possible outcomes for the community with the resources available



**Key Documents**

Constitution  
 Member and Officer Codes of Conduct  
 Member/Officer Protocols  
 Register of Pecuniary Interests  
 Members Allowances Scheme  
 Financial Regulations  
 Contract Standing Orders  
 Medium Term Financial Strategy  
 Capital Strategy  
 Co-Operative Procurement Strategy  
 General Fund Asset Management Strategy  
 Housing Asset Management Strategy  
 Statement of Accounts  
 FTFC Corporate Plan  
 Annual Report  
 Equality and Diversity Policy  
 Competency Framework  
 Performance Framework  
 Risk Management Policy & Guide  
 Audit Plan  
 Annual Audit Letter  
 ICT User Policy  
 Co-Operative Inclusive Economy Charter and Social Value Portal

ICT User Policy  
 HRA Business Plan  
 Workforce Plans  
 Disciplinary Policy  
 Recruitment Policy  
 R.E.A.L. Conversations Policy  
 Job Evaluation Policy  
 Corp Health and Safety Policies  
 Data Protection Policy  
 Freedom of Information Policy  
 Information Security Policy  
 Whistle Blowing Policy  
 Anti-Fraud & Corruption Policy  
 Anti-Money Laundering Policy  
 Anti-Bribery Policy  
 Fraud Sanctions Policy  
 Complaints Policy & Procedures  
 Business Continuity Plans  
 Social Media Policy  
 Local Plan  
 Data Quality Policy  
 Gifts and Hospitality Register  
 Policy for Handling Personal Data  
 Document Retention Guidance  
 Community Engagement Framework

**Contributory Processes/Regulatory Monitoring**

Annual Governance Statement  
 Audit and Standards Committee  
 Overview & Scrutiny Arrangements  
 Head of Paid Service  
 Independent Officer  
 Section 151 Officer  
 Monitoring Officer  
 Financial Reporting  
 Modern Member Programme  
 Corporate Risk Group  
 Corporate Governance Group  
 Governance & Compliance Groups  
 Housing Management Advisory Board  
 Council's Values and Behaviours  
 Health & Safety Framework  
 Strategic Health and Safety Group  
 Health and Safety Sub Groups  
 Intranet and Council's Website  
 Publication Scheme  
 Freedom of Information Procedures  
 Council Tax Leaflet/Information  
 Customer Feedback process  
 Equality Impact Assessments  
 Officers Capital Group  
 Data Protection Impact Assessments

Leaders Financial Security Group  
 Staff Satisfaction Surveys  
 Member and Staff Induction  
 External Audit  
 Shared Internal Audit Service  
 Shared Anti-Fraud Service  
 Shared Services Agreements  
 Strategic Partnership Agreements  
 Shared Service Partnership Boards  
 Job Descriptions & Job Evaluation process  
 Schedule of Council meetings  
 Overview & Scrutiny  
 Contract Management training  
 Learning & Development Programme  
 Leadership Forum  
 CE staff briefings  
 Key Financial Indicators  
 Data Transparency Webpage  
 RIPA arrangements  
 Housing Development and Regeneration Executive Committee  
 FTFC Programme Board  
 Stevenage Development Board